

**CITY COUNCIL MEETING
MUNICIPAL BUILDING
116 W. Needles Ave., Bixby, OK 74008
July 9th, 2012 at 6:00 P.M.**

CALL TO ORDER

MAYOR BOWEN

ROLL CALL

CITY CLERK

PLEDGE OF ALLEGIANCE

INVOCATION

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes dated 06/25/12.
- b) Bill claim list.
- c) Bixby Municipal Court calendar dates for the year 2013.
- d) Purchase order to renew commitment to Tulsa's Future II in the amount of \$7,500.
- e) Annual software maintenance with Tyler Technologies (INCODE) for FY-13 in the amount of \$14,134.72 (city's portion).
- f) Professional service agreement and purchase order to Crawford and Associates for FY12 Financial Statement preparation and accounting assistance as needed in the amount of \$17,500 (city's portion).
- g) Advertising bids for the Washington Irving Trail Project and a purchase order for advertisements costs.
- h) Authorized signature on DEQ permit applications for construction of the North side Wastewater Transfer Facility and a purchase order for the DEQ permit application fee in the amount of \$6,167.
- i) Eagle Scout project for Washington Irving Park.
- j) Bixby Municipal Court monthly report for June, 2012.
- k) Purchase order request from Cemetery Department for various vendors for Fiscal Year 2012-2013 as follows:
 - Winfield Solutions for \$5,000 –Herbicide for Cemetery
 - OCT Equipment for \$3,000-Cemetery backhoe repair and parts
 - Watkins Sand for \$3,000- Sandy Loam for Cemetery

REGULAR MEETING

- I. Consider and/or approve contract with First Southwest to prepare the arbitrage rebate calculation on the 2006 GO Bonds for an amount not to exceed \$3,000. Betty Koehn
- II. Discuss and/or take action on proposal from Dewberry Engineers Inc. for design services of the Blue Ridge Sanitary Sewer Interceptor Line. Jared Cottle
- III. City Manager's Report Doug Enevoldsen
- IV. New Business Mayor Bowen
- V. Adjournment Mayor Bowen

Dated this 6th day of July 2012, at 5:00 p.m., at City Hall, 116 W Needles, Bixby, Oklahoma

Respectfully Submitted

Yvonne Scott
City Clerk

BIXBY PUBLIC WORKS AUTHORITY
Board of Trustees
Municipal Building
116 W Needles Ave., Bixby, OK 74008
July 9th, 2012
Time: Following the City Council Meeting

CALL TO ORDER

MAYOR BOWEN

ROLL CALL

CITY CLERK

CONSENT AGENDA

CITY CLERK'S REPORT

Consider and approve:

- a) Minutes dated 06/25/12.
- b) Bill Claims List.
- c) Annual soft ware maintenance with Tyler Technologies (INCODE) for FY-13 in the amount of \$14,134.71 (BPWA's portion).
- d) Professional service agreement and purchase order to Crawford and Associates for FY12 Financial Statement preparation and accounting assistance as needed in the amount of \$17,500 (BPWA portion).
- e) FY-13 Budget Supplement for BPWA Capital Improvement to appropriate fund balance from FY12 for a mini backhoe in the amount of \$60,000.
- f) Purchase orders for \$1,806.50 for PACE Analytical to pay for Lagoon testing.
- g) Purchase order for \$1,699 for Broken Arrow Electric to pay for replacement of aerator motor starter.
- h) Purchase orders for FY12-13 for Sewer and Water Department as follows:
 - Brenntag Southwest for \$50,000- Disinfection Units chemicals
 - Accurate Labs for \$16,320-DDP Testing
 - Accurate Labs for \$5,300-Bac-T
 - Accurate Labs for \$5,300- Sewer Testing
 - PACE for \$4,000-TSS, BOD testing for lagoons
 - Water Products for \$5,000-Inventory for Water Department
 - Water Products for \$5,000-Inventory for Sewer Department
 - Cintas for \$1,919.60- Purchase uniform pants
 - Hard Hat Safety for \$1,835- High visibility shirts
 - Gelco for \$1,800- Boots for water and sewer employees

BPWA
REGULAR MEETING

- I. Consider and/or approve contract with First Southwest to prepare the arbitrage rebate calculation on Revenue Bonds 2001, 2002, Revenue Note 2001, Sales Tax Bond 2002 for an amount not to exceed \$12,000. Betty Koehn
- II. New Business Mayor Bowen
- III. Adjournment Mayor Bowen

Dated this 6th day of July 2012, at 5:00 p.m. at City Hall, 116 W Needles, Bixby, Oklahoma

Respectfully Submitted,

Yvonne Scott
City Clerk